

**RESOLUTION OF THE
TOWN OF PIERCE BOARD OF TRUSTEES**

RESOLUTION #2026-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TOWN OF PIERCE, COLORADO, ESTABLISHING TRUSTEE-LED DEPARTMENTS
AND ASSIGNING GENERAL OVERSIGHT RESPONSIBILITIES**

WHEREAS, the Town of Pierce (“**Town**”) is a statutory town organized under the laws of the State of Colorado; and

WHEREAS, the Board of Trustees (“**Board**”) is authorized to organize the administrative affairs of the Town and to provide for the efficient and effective delivery of municipal services; and

WHEREAS, the Board desires to improve coordination, communication, accountability, and policy-level oversight of core municipal functions, by designating Trustee-led departments; and

WHEREAS, the Board intends that such Trustee assignments are for liaison and oversight purposes only and do not constitute day-to-day management, supervision of staff, or interference with operational authority delegated to Town staff or contractors; and

WHEREAS, the Board finds that establishing defined departments aligned with Trustee oversight will promote transparency and good governance in the best interests of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PIERCE, COLORADO, THAT:

Section 1. Creation of Departments. The following municipal departments are hereby created for purposes of Board-level organization and Trustee oversight:

1. Water and Sewer Department
2. Streets and Drainage Department
3. Parks Department
4. Information Technology and Communications Department
5. Police and Emergency Services Department
6. Building Department

Section 2. Trustee Oversight Assignments.

- A. The Board shall designate one Trustee to serve as the primary liaison and oversight Trustee for each department listed in Section 1. The Mayor may also assign or serve as liaison to one or more departments, consistent with applicable law.
- B. Trustee oversight responsibilities shall generally include:
 - i. Serving as a point of contact between the Board and Town staff, consultants, or service providers related to the assigned department;
 - ii. Assisting with policy development, strategic planning, and long-range goals for the department;
 - iii. Reporting departmental matters, concerns, and recommendations to the Board; and
 - iv. Supporting transparency and communication with the public on department-related issues.
- C. Trustee oversight does **not** include authority to:
 - i. Direct, supervise, discipline, or evaluate Town employees or contractors;
 - ii. Approve expenditures outside of actions taken by the Board as a whole;
 - iii. Interfere with day-to-day operations or administrative decision-making; or
 - iv. Act on behalf of the Town without express authorization of the Board.

Section 3. Administration and Operations. All Town departments shall continue to operate under the administrative structure established by ordinance, resolution, contract, or policy of the Town. Nothing in this Resolution is intended to alter existing lines of authority, employment relationships, or contractual obligations.

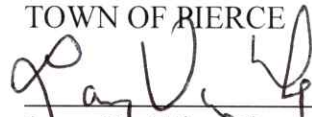
Section 4. Reassignment and Modification. The Board may modify department structure, Trustee assignments, or oversight responsibilities by subsequent resolution or motion adopted at a duly noticed public meeting.

Section 5. Severability. If any provision of this Resolution is held invalid or unenforceable, such invalidity shall not affect the remaining provisions, which shall remain in full force and effect.

Section 6. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED, ADOPTED, AND APPROVED this 12th day of January, 2026.

TOWN OF PIERCE



Larry Van Why, Mayor

ATTEST:



Kristina Duran, Town Clerk

